

Mayne Island Community Chamber of Commerce Board Meeting
 May 19, 2020
 6:00 pm on Zoom

Agenda Item	Responsibility
1. Additions to the Agenda	Brian
2. Approval of the Agenda	Brian
3. Approval of the February 2020 Board Meeting Minutes	Brian
4. Correspondence	Brian, Lauren
5. Treasurer's Report	Colleen
6. Membership Report	Lauren
7. Marketing Committee Report	Kat
8. Executive Officer Report	Lauren
9. Committee for Re-opening of Businesses Discussion	
10. Brochure & Costs	
11. AGM	
12. Welcome Wagon Proposal/Welcome Bag	Brian, Kat
13. Mile Trees	Annette
14. Shop Local Campaign	
15. Adjournment	Brian

Meeting brought to order at 6:05pm.

In Attendance: Colleen Fraser (Treasurer), Annette Witteman, Brian Dearden (President), Lauren Underhill (Executive Officer), Sharon Hinton, Allison Taylor, Richard Jarco, Lise Magee & Gordon Miller (meeting guests)

With Regrets: Drew Ferneyhough, Kat Ferneyhough, Bill McCance

1. Additions to the Agenda
 - a. None
2. Approval of the Agenda
 - a. **Motion to approve the agenda by Annette Witteman, seconded by Sharon Hinton.** **CARRIED**
3. Approval of the February 2020 Board Meeting Minutes
 - a. Motion to approve tabled because board meeting minutes had not been reviewed by board members
4. Correspondence
 - a. Email from Dorothy Peters of Morningstone B&B looking for advice on when it is okay to "open up." Discussion followed that the Chamber doesn't hold the authority on this matter; officially the island has not been "shut down." As long as the rules from WCB and BC CDC are followed, businesses can open.
 - b. Email from Jacqueline East of SGITPS regarding sending out a survey to businesses/facebook, which is asking questions regarding visitors to the Island. The board felt that it was a bit "us vs. them" and wasn't comfortable backing the survey in it's current form.

5. Treasurer's Report
 - a. Balance forward is \$45,565.97
 - b. **Motion to approve the Treasurer's Report by Annette Witteman, seconded by Sharon Hinton.** CARRIED
6. Membership Report
 - a. All members have paid for 2020 year.
7. Marketing Report
 - a. No report
8. Executive Officer Report
 - a. Have been receiving emails from many different individuals wanting the Chamber to advertise the Comeback Program. It is felt that the Chamber has informed it's members and does not want to continue emphasizing this program when many members have not been in favour of it.
 - b. **Motion to approve the Executive Officer Report by Colleen Fraser and Brian Dearden.** CARRIED
9. Committee for Re-Opening Businesses
 - a. Does the Chamber need a committee for this purpose? Other than looking for information, no businesses have yet contacted the Chamber requesting help.
 - b. There is concern on when to re-open and what the optics of doing this are.
 - c. Refer businesses to WCB guidelines, remove COVID traveller alert from website, but keep information on business statuses up.
10. Brochure
 - a. Brochures are on the ferries and Richard has been paid for design work. The renewal for ferry placement contracts has not yet been received. Colleen will get brochures to hand out.
11. AGM
 - a. Decided on doing in person, socially distanced AGM at Home Hardware Parking Lot, June 24th, 6PM.
12. Welcome Wagon
 - a. No report
13. Mile Trees
 - a. No Report
14. Shop Local Campaign
 - a. Lots of momentum happening with this with more people shopping on island.
15. Adjournment
 - a. **Motion to adjourn the meeting by Sharon Hinton, seconded by Annette Witteman.** CARRIED

Meeting Adjourned at 7:24pm